



## **FULL DAY MEETING PACKAGE**

### **Minimum 20 persons**

- Welcome refreshment of fresh brewed coffee and decaffeinated coffee, Mandarin Oriental selection of teas, and assorted fresh juices during registration
- Welcome snacks with a choice of assorted baked cookies
- Usage of meeting room for 8 (eight) hours
- A Meeting Concierge personnel dedicated to assist client needs
- Standard fresh flower arrangement for the reception desk
- Refreshment during meetings to include (1<sup>st</sup> session):
  - Individual serving of fresh fruits
  - Bottle of water
  - Bottle of sparkling water
  - Orange or apple juices
- Coffee Breaks:
  - Choice of 3 (three) types of savories
  - Fresh brewed coffee and decaffeinated coffee
  - Mandarin Oriental selection of teas
- Refreshment during meetings to include (2<sup>nd</sup> session):
  - Mini chocolate candy and mints
  - Bottle of water
  - Bottle of sparkling water
  - Soda or ice tea
- \*Luncheon menus of your choice to include free flow of water
- Refreshment during meeting to include (3<sup>rd</sup> session):
  - Trail Mix/Peanuts
  - Bottle of water
  - Bottle of sparkling water
  - Ice tea or energy drinks
- Coffee Breaks:
  - Choice of 3 (three) types of savories
  - Fresh brewed coffee and decaffeinated coffee
  - Mandarin Oriental selection of teas

*All the above prices are subject to 11% Government Tax and 10% Service Charge*



- Refreshment during meeting to include (4<sup>th</sup> session):
  - Individual serving of fresh fruit
  - Bottle of water
  - Bottle of sparkling water
  - Soda or energy drinks
- Meeting amenities to include:
  - Block note
  - Pens
  - Pencils
  - Flip Chart to include markers and complimentary for 1<sup>st</sup> set
  - A/V system, LCD, Overhead projector, and Microphone
  - Easel for signage
  - Table for registration



## **HALF DAY MEETING PACKAGE**

### **Minimum 10 persons**

- Welcome refreshment of fresh brewed coffee and decaffeinated coffee, Mandarin Oriental selection of teas, and assorted fresh juices during registration
- Welcome snacks with a choice of assorted baked cookies
- Usage of meeting room for 4 (four) hours
- A Meeting Concierge, personnel dedicated to assist client needs
- Standard fresh flower arrangement for the reception desk
- Refreshment during meetings to include (1<sup>st</sup> session):
  - Individual serving of fresh fruits
  - Mini chocolate candy
  - Bottle of water
  - Bottle of sparkling water
  - Orange or apple juices
- Coffee Breaks:
  - Choice of 3 (three) types of sweets or savories
  - Fresh brewed coffee and decaffeinated coffee
  - Mandarin Oriental selection of teas
- Refreshment during meetings to include (2<sup>nd</sup> session):
  - Trail Mix/Peanut
  - Bottle of water
  - Bottle of sparkling water
  - Soda or ice tea
- Meeting amenities to include:
  - Block note
  - Pens
  - Pencils
  - Flip Chart to include markers and complimentary for 1<sup>st</sup> set
  - A/V system, LCD, Overhead projector, and Microphone
  - Easel for signage
  - Table for registration
- \*Luncheon menus of your choice to include free flow of water

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## **MEETING COFFEE BREAK PACKAGE**

### **Minimum 25 persons**

- Welcome refreshment of fresh brewed coffee and decaffeinated coffee, Mandarin Oriental selection of teas, and assorted fresh juices during registration
- Welcome snacks with a choice of assorted baked cookies
- Usage of meeting room for 4 (four) hours
- A Meeting Concierge, personnel dedicated to assist client needs
- Standard fresh flower arrangement for the reception desk
- Refreshment during meetings to include (1<sup>st</sup> session):
  - Individual serving of fresh fruits
  - Mini chocolate candy
  - Bottle of water
  - Bottle of sparkling water
  - Orange or apple juices
- Coffee Breaks:
  - Choice of 3 (three) types of sweets or savories
  - Fresh brewed coffee and decaffeinated coffee
  - Mandarin Oriental selection of teas
- Refreshment during meetings to include (2<sup>nd</sup> session):
  - Trail Mix/Peanut
  - Bottle of water
  - Bottle of sparkling water
  - Soda or ice tea

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